



## Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

[www.abschools.org](http://www.abschools.org)

### Acton-Boxborough Regional School Committee Meeting

October 5, 2023 Executive Session 7:00 p.m./ Open Meeting 7:45 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

---

1. **CALL TO ORDER (7:00)**

**EXECUTIVE SESSION (7:00)**

To be convened under MGL Ch 30A, sec. 21(a) Purpose 2: to conduct strategy sessions in preparation for negotiations with non union personnel, or to conduct contract negotiations with nonunion personnel.

**OPEN MEETING (approximately 7:45)**

2. **CHAIRPERSON'S WELCOME - Adam Klein**

- a. Public Participation
- b. Superintendent's Update - *Peter Light*

3. **GUESTS & PRESENTATIONS (8:10)**

- a. [Multilingual Education Update](#) - *Maryann Young*

4. **ONGOING BUSINESS (8:30)**

- a. School Committee Communication Goal Update - *Adam Klein*
- b. Subcommittee and Member Reports
  - i. Policy Subcommittee - *Liz Fowlks*
  - ii. Health Insurance Trust (HIT) - *Andrew Schwartz*
  - iii. Budget Subcommittee - *Rebecca Wilson*
    1. FY25 Draft Budget Development Schedule
- c. Consent Agenda/Action Items - **VOTE** - *Adam Klein*
  - i. Approval of ABRSC Meeting Minutes of [9/21/23](#)
  - ii. Approval of New JH Student Activity Club: [Dungeons & Dragons](#)
- d. Statement of Warrants and Recommendation to Approve [9-21-23](#) & [10-5-23](#) - **VOTE** - *Adam Klein*

5. **ADJOURN (9:00)**

**FYI**

- [CASE First Quarter Report](#), September 2023

Posted on September 29, 2023 at 4:00 p.m.

NEXT MEETINGS: October 19 & November 2 at ABRSC at 7:00 p.m. in the Administration Building Auditorium

*To develop engaged, well-balanced learners through collaborative, caring relationships.*

WELLNESS • EQUITY • ENGAGEMENT



## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	10-5-2023	<b>AGENDA ITEM NUMBER</b>	2.
<b>AGENDA ITEM TITLE</b>	Chairperson's Welcome		
<b>PRESENTER(S)</b>	Adam Klein		
<b>SUMMARY OF TOPIC</b>	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<b>X</b>	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting or
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>APPROX AGENDA TIME</b>	5 min
<b>FOLLOW-UP</b>	

*To develop engaged, well-balanced learners through collaborative, caring relationships.*

WELLNESS • EQUITY • ENGAGEMENT



## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	10-5-2023	<b>AGENDA ITEM NUMBER</b>	2.a
<b>AGENDA ITEM TITLE</b>	Public Participation		
<b>PRESENTER(S)</b>	Adam Klein, Chairperson		
<b>SUMMARY OF TOPIC</b>	<p>Policy <a href="#">BEDH</a>, permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.</p>		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>SUGGESTED MOTION</b>	
<b>APPROX. AGENDA TIME</b>	20 min.
<b>ATTACHMENTS</b>	none

*To develop engaged, well-balanced learners through collaborative, caring relationships.*



## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	10-5-2023	<b>AGENDA ITEM NUMBER</b>	2.b
<b>AGENDA ITEM TITLE</b>	Superintendent's Update		
<b>PRESENTER(S)</b>	Peter Light		
<b>SUMMARY OF TOPIC</b>	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>SUGGESTED MOTION</b>	
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
<b>ATTACHMENTS</b>	Brought to meeting

*To develop engaged, well-balanced learners through collaborative, caring relationships.*



## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	10-05-2023	<b>AGENDA ITEM NUMBER</b>	3.a
<b>AGENDA ITEM TITLE</b>	Guests & Presentations		
<b>PRESENTER(S)</b>	Maryann Young		
<b>SUMMARY OF TOPIC</b>	Multilingual Education Update		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<b>X</b>	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting or
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>APPROX AGENDA TIME</b>	20 mins
<b>FOLLOW-UP</b>	
<b>ATTACHMENTS</b>	Memo

*To develop engaged, well-balanced learners through collaborative, caring relationships.*



## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	10-05-2023	<b>AGENDA ITEM NUMBER</b>	4.a
---------------------	------------	---------------------------	-----

<b>AGENDA ITEM TITLE</b>	Ongoing Business
--------------------------	------------------

<b>PRESENTER(S)</b>	
---------------------	--

<b>SUMMARY OF TOPIC</b>	School Committee Communication Goal Update
-------------------------	--

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<b>X</b>	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting or
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>APPROX AGENDA TIME</b>	5 mins.
---------------------------	---------

<b>FOLLOW-UP</b>	
------------------	--

<b>ATTACHMENTS</b>	
--------------------	--

*To develop engaged, well-balanced learners through collaborative, caring relationships.*



## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	10-05-2023	<b>AGENDA ITEM NUMBER</b>	4.b
---------------------	------------	---------------------------	-----

<b>AGENDA ITEM TITLE</b>	Ongoing Business
--------------------------	------------------

<b>PRESENTER(S)</b>	
---------------------	--

<b>SUMMARY OF TOPIC</b>	Subcommittee and Members' Report
-------------------------	----------------------------------

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<b>X</b>	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting or
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>APPROX AGENDA TIME</b>	10 mins.
---------------------------	----------

<b>FOLLOW-UP</b>	
------------------	--

<b>ATTACHMENTS</b>	
--------------------	--

*To develop engaged, well-balanced learners through collaborative, caring relationships.*



## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	10-05-2023	<b>AGENDA ITEM NUMBER</b>	4.c
<b>AGENDA ITEM TITLE</b>	CONSENT AGENDA: Approval of Meeting Minutes, Donations, Annual Authorization		
<b>PRESENTER(S)</b>	Chairperson		
<b>SUMMARY OF TOPIC</b>	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
<b>X</b>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
<b>X</b>	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>SUGGESTED MOTION</b>	“Move that the ABRSC approve the consent agenda as proposed/amended.”
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
<b>ATTACHMENTS</b>	Draft minutes, New JH Student Activity Club

*To develop engaged, well-balanced learners through collaborative, caring relationships.*





## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	10-05-2023	<b>AGENDA ITEM NUMBER</b>	4.d
<b>AGENDA ITEM TITLE</b>	Statement of Warrants and Recommendation to Approve		
<b>PRESENTER(S)</b>	Chairperson		
<b>SUMMARY OF TOPIC</b>	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
<b>X</b>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
<b>X</b>	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>SUGGESTED MOTION</b>	See motion in memo in the packet from S. Matthews
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	2 min
<b>ATTACHMENTS</b>	Summary memo from S. Matthews and posted folder of individual warrants.

*To develop engaged, well-balanced learners through collaborative, caring relationships.*



## Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

<b>MEETING DATE</b>	10-05-2023	<b>AGENDA ITEM NUMBER</b>	FYI
<b>AGENDA ITEM TITLE</b>	For Your Information (FYI)		
<b>PRESENTER(S)</b>	The Chairperson and/or Superintendent may highlight individual items		
<b>SUMMARY OF TOPIC</b>	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<b>X</b>	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Julie LaLumiere.***

<b>SUGGESTED MOTION</b>	
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	
<b>ATTACHMENTS</b>	various

*To develop engaged, well-balanced learners through collaborative, caring relationships.*